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# AGENDA AND PROGRAMME OF WORK 1992-1993

1. The agenda of the Committee on Conferences for 1992-1993 as set out in the present addendum was approved by the Committee at its organizational meeting, held on 17 March 1992, on the basis of a provisional agenda proposed by the Secretariat in document A/AC.172/146.

2. Accordingly, the approved agenda for 1992-1993 is issued in the present addendum to document A/AC.172/146, together with an indication as to what documentation will be provided for the Committee's consideration in 1992.

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## Agenda for 1992

1. Adoption of the agenda.

2. Calendar of conferences and meetings:

   (a) Adoption of draft revised calendar of conferences and meetings for 1993;

   (b) Improved utilization of conference-servicing resources: meeting statistics of United Nations organs;

   (c) Improved organization of work and effective use of conference resources: possibility of coordinated planning of all organizational aspects of conference-servicing;

   (d) Requests for exceptions to paragraph 7 of General Assembly resolution 40/243.

3. Control and limitation of documentation:

   (a) Communications from Member States circulated as documents of the United Nations;

   (b) Reports of subsidiary organs to the General Assembly: compliance with the desirable 32-page limit;

   (c) Provision of written meeting records to subsidiary organs of the General Assembly;

   (d) Implementation of the rules and regulations on control and limitation of documentation: compliance with the six-week rule for issuance of pre-session documentation.

4. United Nations publications policy: implementation of General Assembly resolution 43/222 B, paragraph 4 (h).

5. Review of the Office of Conference Services: implementation of General Assembly resolution 46/190.

6. Review of the medium-term plan for the period 1992-1997: conference and library services.

7. Organization of work of the Committee on Conferences:

   (a) Review of meeting requirements, implementation of resolution 46/190;

   (b) Biennialization of agenda item entitled "pattern of conferences".

8. Other business.

9. Adoption of the report.

## Agenda for 1993

1. Adoption of the agenda.

2. Calendar of conferences and meetings:

   (a) Adoption of draft calendar of conferences and meetings for 1994-1995;

   (b) Improved utilization of conference-servicing resources: meeting statistics of United Nations organs;

   (c) Improved organization of work and effective use of conference resources:

      (i) Existing conference resources, services and facilities within the United Nations;

      (ii) Measures to improve the overall efficiency and effectiveness of the use of conference-servicing resources;

   (d) Consideration of the draft calendar of conferences and meetings of subsidiary organs of the Economic and Social Council for 1994-1995;

   (e) Requests for exceptions to paragraph 7 of General Assembly resolution 40/243.

3. Improved coordination of conferences within the United Nations system: implementation of General Assembly resolution 43/222 B, paragraph 4 (f).

4. Meetings of organs and programmes not funded from the regular budget of the United Nations.

5. Application of new technology to conference-servicing.

6. United Nations publications policy: implementation of General Assembly resolution 43/222 B, paragraph 4 (h).

7. Review of the programme performance of the United Nations for the biennium 1990-1991: section 29, conference and library services.

8. Review of the proposed programme budget for the biennium 1994-1995: section 32, conference and library services.

9. Other business.

10. Adoption of the report.

Annotations for 1992

1. Adoption of the agenda.

2. Calendar of conferences and meetings:

(a) Adoption of draft revised calendar of conferences and meetings for 1993

The Secretariat will present three written reports to the substantive session in August 1992 (the draft revised calendar of conferences for 1993, the consolidated statement for special conferences scheduled in 1993, and information received from the United Nations Development Programme (UNDP) and the United Nations Children's Fund (UNICEF) on their review of meeting and documentation requirements). It was decided that the conference room paper containing information from UNDP and UNICEF would be issued after the six-week deadline to take full account of information received from the organs concerned. In addition, the Secretariat will provide an oral report on alternative scheduling arrangements for the Economic and Social Council.

(b) Improved utilization of conference-servicing resources: meeting statistics of United Nations organs

This sub-item will be taken up in August 1992 on the basis of three reports: document A/AC.172/88/Add.10, a conference room paper reflecting the newly adopted methodology and a conference room paper containing replies to the Chairman's letters on utilization of conference-servicing resources.

(c) Improved organization of work and effective use of conference resources: possibility of coordinated planning of all organizational aspects of conference-servicing

The Secretariat will provide two written reports to the substantive session in August 1992.

(d) Requests for exceptions to paragraph 7 of General Assembly resolution 40/243

In accordance with established procedure, chairmen of subsidiary organs of the General Assembly wishing to meet at Headquarters during the forty-seventh session of the General Assembly should submit their requests to the Chairman of the Committee on Conferences. Requests so received will be presented to the Committee in a conference room paper that will also include information on the experiences of the past five years, such as summarized presentation of the reasons necessitating exceptions and proposed technical guidelines that the Committee could apply when reviewing future requests. It was also decided that the paper would be issued after the six-week deadline to allow for the fullest information possible.

3. Control and limitation of documentation:

(a) Communications from Member States circulated as documents of the United Nations

The Committee will consider the matter on the basis of document A/AC.172/148.

(b) Reports of subsidiary organs to the General Assembly: compliance with the desirable 32-page limit

The Secretariat was requested to provide a written report on the matter that would, inter alia, evaluate the question of establishing a page limit for reports of subsidiary organs to the General Assembly.

(c) Provision of written meeting records to subsidiary organs of the General Assembly

The Committee will consider the matter on the basis of a written report from the Secretariat on the provision of summary records and one on proposed adjustments in the issuance of verbatim records.

(d) Implementation of the rules and regulations on control and limitation of documentation: compliance with the six-week rule for issuance of pre-session documentation

The Secretariat will provide a written report on the matter that will include statistical data on instances where intergovernmental bodies have waived the six-week rule and the extent to which new technology has assisted the Secretariat in its compliance with that rule. The Committee will also review the Secretariat's implementation of paragraph 25 of resolution 46/190 under this agenda item.

4. United Nations publications policy: implementation of General Assembly resolution 43/222 B, paragraph 4 (h)

The Committee will conduct a preliminary review of the outline of the Secretary-General's report on publications policy with a view to detailed consideration at its 1993 substantive session.

5. Review of the Office of Conference Services: implementation of resolution 46/190

The Committee will consider the report of the Secretary-General containing the review of the Office of Conference Services as called for by paragraph 26 of resolution 46/190.

6. Review of the medium-term plan for the period 1992-1997: conference and library services

The Committee will review proposed revisions to the medium-term plan for the period 1992-1997 in respect of conference and library services.

7. Organization of work of the Committee on Conferences

(a) Review of meeting requirements, implementation of resolution 46/190

The Committee decided to meet informally with a view to reviewing and reporting on its meeting requirements and requested the Secretariat to provide those meetings with a report on the Committee's utilization pattern.

(b) Biennialization of agenda item entitled "pattern of conferences"

The Committee will consider this item on the basis of a written report from the Secretariat that will include proposals for possible adjustments in the programme of work as a result of the adoption of resolution 46/220 on rationalization of the work of the Fifth Committee.

8. Other business

Under this agenda item, the Committee will review a draft of the Secretary-General's report in compliance with paragraph 21 of resolution 46/190 on the usefulness and feasibility of installing an appropriate signalling system, whenever any speech time-limit is established in accordance with rule 72 of the rules of procedure of the General Assembly, to enable each speaker, as well as the chairperson and participants, systematically to monitor the time left before actually breaking the time-limit.

9. Adoption of the report.

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